

## 1. How To Create A New User Login



**1.1)** Go to our website: www.innov8.ca and click on the "Log In" button to find our Customer Portal Login"



## 1.2) Click the "Sign UP" button

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Welcome "Customer Satisfaction" is not just a saying at it is how we do business.	t innov8;	
Email Password	LOG IN	
Don't Have an Account? SIGN UP? Forgot password?		ļ
<b>F C</b>		
	"Sign U	、 P″ button

**1.3**) Enter ypur E-mail, First Name, Last Name ans Phone Number.

**1.4)** Next Enter your Account Number.

Your customer account number can be found on the top right hand side corner of your recent invoice from Innov8

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	— SIGNUP —			Back Next Cancel	
	STEP 1 - CONTACT INFORMATION				
	Please enter your contact information below. Email: • First name: • Last name: • Hone number: •				
	STE 2 - COMPANY IDENTIFICATION				
	Please enter your company number below, or you can e	nter your company name and address information.			
	Company number: *				
	CTED 2 DACEMODD				
, E-mail First Name				Account n	umber
Last Name	nher				
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**1.5)** Create a password that you would like to use to acces this site.

Password must content 10 characters, one uppercase letter, one lowercase letter, one number and one special character (%/()#@)

**1.6)** Click next to create your account

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	Last name: *				
	Phone number: *				
	STEP 2 - COMPANY IDENTIFICATION				
	Please enter your company number	below, or you can enter your company name and add	Iress information.		
	T KNOW MY COMPANY NUMBE	R TWANT TO SPECIFY MY COMPANY NAME AND AL	DDRESS		
	Company number: *				
	STEP 3 - PASSWORD				
	New password: *	Su would like to use to access this site.			
	Confirm password: *				
	7				
				Back Next Cancel	
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	Costonier Support. 1700-003-3323		Copyright © 2023 ECI Softwar	e solutions, Inc. All rights reserved.	
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Create a	password		C	lick next to c	reate your acco

1.7) Use your e-mail address and password you just created to log in

**1.8)** Click the "Log In" button to start usin our customer portal

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"Custom Email Password Don't Have an Accoun Forgot password?	Welcome rer Satisfaction" is not just a sayin it is how we do business. H2 SIGN UP? () () () ()	g at innov8;		
Enter your e-mail and passwo	ord	Click the "	Log In but	ton"
	New User Log In Created			