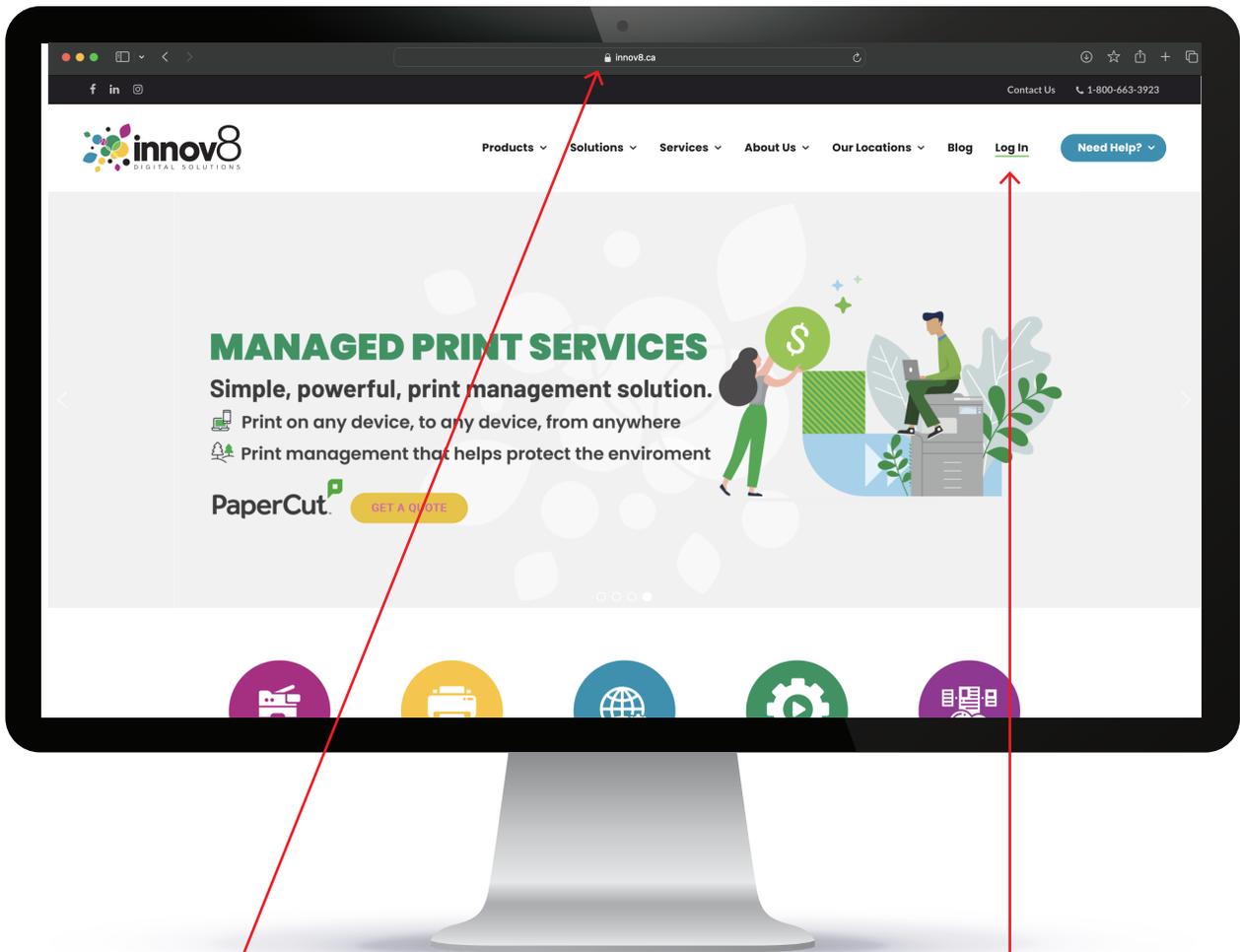


## 1. How To Create A New User Login

1.1) Go to our website: [www.innov8.ca](http://www.innov8.ca) and click on the "Log In" button to find our Customer Portal Login"

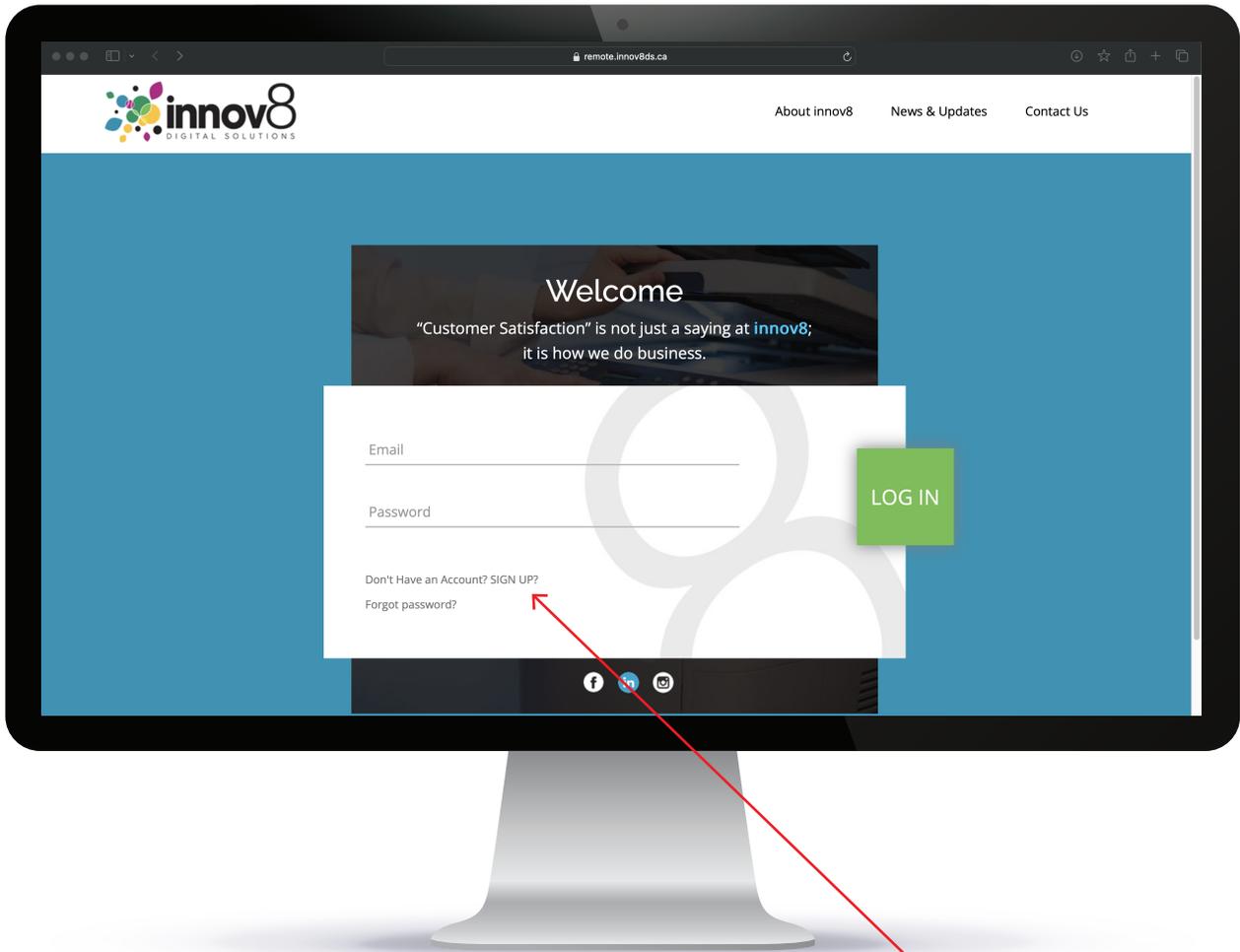


Go to our website: [www.innov8.ca](http://www.innov8.ca)

"Log In" button



1.2) Click the "Sign UP" button



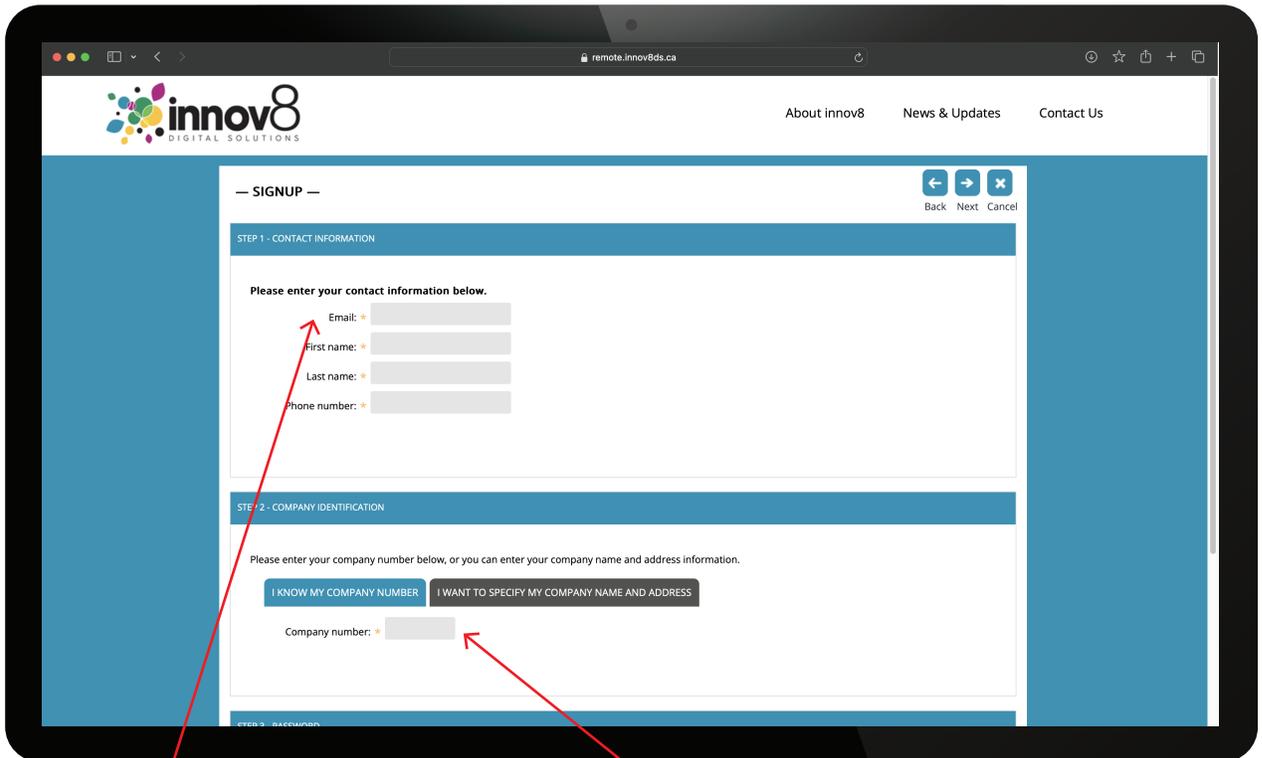
"Sign UP" button



1.3) Enter your E-mail, First Name, Last Name and Phone Number.

1.4) Next Enter your Account Number.

Your customer account number can be found on the top right hand side corner of your recent invoice from Innov8



E-mail  
First Name  
Last Name  
Phone Number

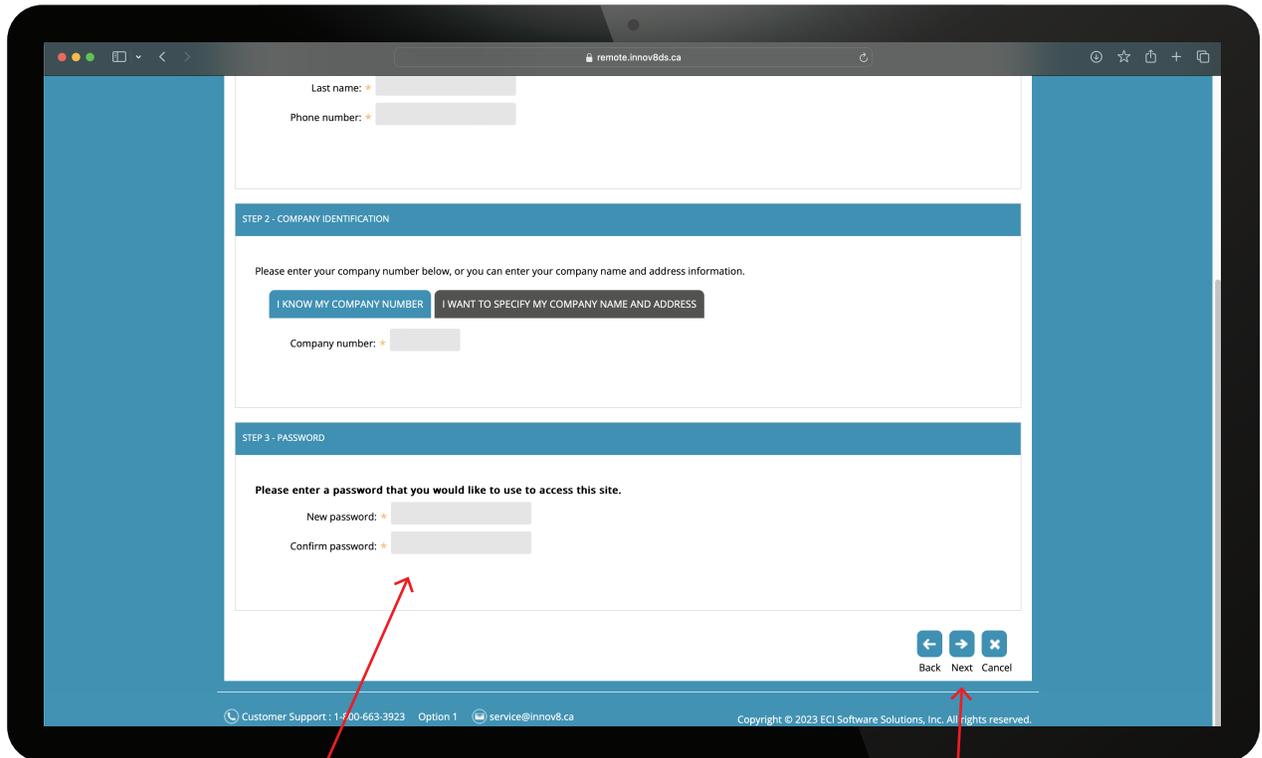
Account number



**1.5)** Create a password that you would like to use to access this site.

Password must content 10 characters, one uppercase letter, one lowercase letter, one number and one special character (\$%&/()#@)

**1.6)** Click next to create your account



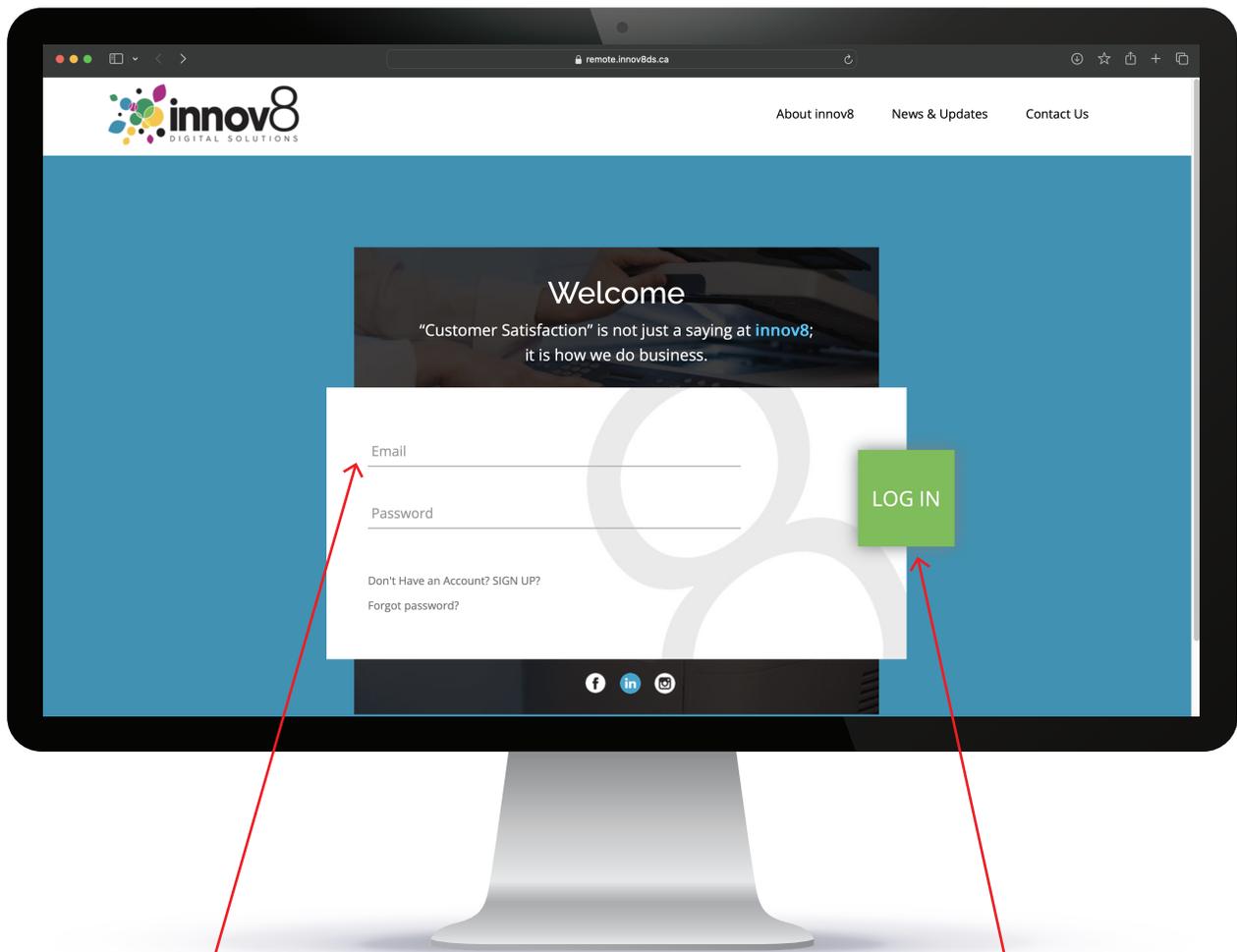
Create a password

Click next to create your account



**1.7)** Use your e-mail address and password you just created to log in

**1.8)** Click the “Log In” button to start using our customer portal



Enter your e-mail and password

Click the “Log In button”

New User Log In  
Created